



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 13, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:00 A.M. on Tuesday, June 13, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, Sean Yoder and Gary Sinderson.

Visitor(s) present included Holly Komonczi and Gary Hoover.

County Personnel present included Tom McDermott, Bob Sweitzer, Gene Lauri, Joyce McKinley, Ron Williams, Dale Neff, and Kendra Miknis.

CNET staff were present.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the minutes from the Board of Commissioners' meeting held Tuesday, June 6, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. PRESENTATION

Holly Komonczi highlighted the value of the Lumber Heritage Region, its organization, and the role of its Board of Directors to bring economic development to the 15 county north central region of Pennsylvania. The lumber heritage region is one of 12 heritage regions in the state funded by DCNR grants. They work to preserve the history of the lumber industry. The Board of Directors meets quarterly in Emporium and would like to add a representative from Centre County.

VI. ACTION ITEM(S)

Commissioner Higgins made a motion to add item D to the action items. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Commissioner Higgins made a motion to appointment Bonita DeBrasky to the RSVP Advisory Council. The motion was seconded by Commissioner Dershem and unanimously approved.

The citizen listed in the table below has offered their time and energy to serve on the indicated authority, board, or committee.

ABC	Name	Action	Term
RSVP Advisory Council	Bonita DeBrasky	Appointment	6/1/2017 – 12/31/2019

- B. Commissioners – Request that the Board approve the following items:
- i. Commissioner Higgins made a motion to table a letter of support to Ben Franklin Technology Partners to create a Centre County based venture fund until Thursday, June 15, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.
 - ii. Based on a review of the Emergency Watershed Protection (EWP) bids opened at the June 6th Board of Commissioners' meeting, Bob Sweitzer presented the review committee's recommendation to award bids and request the Board enter into contract negotiations with Steven E. Krieger Excavating of Saxton, PA for the following projects:
 - a. CEN 16-001 Spring Township - \$129,900.00
 - b. CEN 16-002 Union Township - \$33,000.00
 - c. CEN 16-003 Howard Township - \$24,900.00

After speaking with Huntington County NRCS the committee determined that Steven E. Krieger is a reputable company. All bids received for the EWP were under the projected cost and USDA-NRCS of Mill Hall will be arrange for a pre-construction meeting. Commissioner Higgins made a motion to enter into contract negotiations with Steven E. Krieger Excavating. The motion was seconded by Commissioner Dershem and unanimously approved.

- C. Commissioner Higgins announced the check of the week was to West Penn Power in the amount of \$28,199.99 and made a motion to approve the check run in the amount of \$160,501.83 dated June 9, 2017.
- D. Commissioner Higgins made a motion to appoint Dale Neff as a PA Decision Checklist Portal Administrator for the PA FirstNet Team. Dale will serve as the point

of contact for Centre County for all matters pertaining to the future National Public Safety Broadband Network (NPSBN). The motion was seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS – DIRECTORS – GUESTS

Commissioner Higgins made a motion to move items A-E to next week's Consent agenda and table item C. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Emergency Communications – Dale Neff requested that the Board reviews two Memorandums of Agreement (MOA) between the Commonwealth of Pennsylvania State Police and the County of Centre. These agreements will be for the cooperative use of the radio frequencies as licensed by the FCC to the County and also co-locating on the Rockview Tower located at 2268 Loop Road, Benner Township. The terms of these agreements will be twenty (20) years, commencing from the date of the last required Commonwealth signature – Dept. 354.
- B. MH/ID/EI – Tom McDermott requested that the Board reviews the following items:
 - i. Addendum No. 1 between the ARC of Centre County and the County of Centre. This will allow for funds to provide additional Mental Health Community Employment services in the amount of \$2,500 increasing the contract maximum for mental health services from \$5,000 to \$7,500. The total contract maximum MH/ID increases from \$136,363 to \$138,863 which is funded as follows: State 132,364 and County \$6,499 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
 - ii. A letter of agreement between John Boswell, M.D. and the County of Centre. Services provided will include mental health outpatient services. The contract total is \$2,000 which is funded as follows: State \$1,980 and County \$92 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - iii. A letter of agreement between Delafield, McGee, and Jones P.C. and the County of Centre. Services provided include legal consultation, attendance at mental health and intellectual disability commitment hearings, as needed, and review of commitment hearing appeals. The contract total is estimated at \$5,000 which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - iv. A contract between Oasis Lifecare, LLC and the County of Centre. Services provided will include mental health outpatient services. The contract total is \$10,000 which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2017 to June 30, 2018 – Dept. 561.

- v. A contract between Brockerhoff House Corporation and the County of Centre. Services provided include representative payee services for intellectual disability and mental health consumers. The contract total is \$19,700 which is funded as follows: State \$18,792 and County \$908 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - vi. A contract between Crossroads Counseling, Inc. and the County of Centre. Mental health services provided include outpatient (psychiatric evaluation, psychotherapy, and tele psychiatry). The contract total is \$35,000 which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - vii. A Memorandum of Understanding (MOU) between West Branch Drug and Alcohol Abuse Commission and the County of Centre. To set forth the mutual goals, objectives, and scope of drug and alcohol case coordination services in support of the Center of Excellence provided by Crossroads Counseling, Inc. – Dept. 561.
- C. Prison – Request that the Board reviews a memorandum of understanding with Beverly Garden, RN, LDN (dietitian consultant) at the correctional facility. The MOU is for the period of January 1, 2017 through December 31, 2018 at a cost of \$47 per hour, not to exceed 15 hours per year – Dept. 333.
- D. Tax Claim – Joyce McKinley requested that the Board reviews a contract renewal with Palmetto Posting, Inc. for posting properties in preparation for the 2017 Upset Tax Sale and posting of the 2016 Return and Claim Notices returned by the United States Postal Service. These postings are in accordance to meet requirements of the Real Estate Tax Sale Law. The contract total is \$15,000 for the period of June 1, 2017 through May 31, 2018 – Dept. 123
- E. Weights and Measures – Ron Williams requested that the Board reviews a memorandum of understanding between the Department of Agriculture and the County authorizing jurisdiction to conduct certain weights and measures inspections. The weights and measures department is operated by one person, Ron Williams. Ron performs inspections at grocery stores, propane stations, gas stations, and firewood suppliers. Last year this department inspected 1,215 fuel pumps, 792 scales, and 558 parking meters. Fuel pumps are checked for a list of 15 violation codes. There are 231 cubic inches in one gallon of fuel, for a pump to pass inspection it cannot be more than 1 cubic inch +/- per gallon. When selling firewood it must be sold by the cord or a fraction there of. A cord measures 4' high x 4' wide x 8' long and is a total of 128 cubic feet. By applying fees for the services provided, the department of Weights and Measures is 90% self-sufficient. The MOU with the Department of Agriculture is for the period of July 1, 2017 through June 30, 2022. – Dept. 361.

VIII. CONSENT AGENDA

Commissioner Higgins made a motion to approve Consent Agenda items A-B. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Adult Services – Request that the Board approves the PHFA Grant Agreement for the awarded \$26,000 to Centre County Office of Adult Services. This money, leveraged with Human Services Block Grant funds, will be used during FY 17-18 to expand the existing Homemaker Services Program for disabled adults, between 18-59 years who are often vulnerable to homelessness and/or near homelessness. The grant total is \$26,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- B. MH/ID/EI – Request that the Board approves the following items:
 - i. Addendum No. 1 between the County and the Youth Service Bureau. This addendum will allow for funds to provide additional early intervention services in the amount of \$2,000, increasing the contract maximum from \$5,000 to \$7,000 with the source of funding as follows: State \$6,300 and County \$700 for the period of July 1, 2016 to June 30, 2017 – Dept. 561.
 - ii. A letter of agreement between the County and Central Intermediate Unit #10. Services provided include special instruction (hearing), special instruction (vision), and interpretation services for the early intervention population. The total agreement is for \$10,000 with the funding as follows: State \$9,000 and County \$1,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - iii. A letter of agreement between the County and the Youth Service Bureau. Services provided include special instruction for the early intervention population. The agreement total is \$5,000 with the source of funding as follows: State \$4,500 and County \$500 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - iv. A letter of agreement between the Law Office of Denise M. Bierly and the County. Services provided include legal counsel for mental health and intellectual disability commitment hearings. The agreement total is \$5,000 with the source of funding as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - v. A letter of agreement between Tracy Small and the County. Services provided include duties associated with the Crisis Intervention Team (trainings, meetings, participation on the Criminal Justice Advisory Board, etc.). The agreement total is \$28,000 with the source of funding as follows: State \$26,709 and County \$1,291 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- vi. The Administrative Entity Operating Agreement between the Department of Human Services, Office of Developmental Programs, and the County. This serves as the business agreement allowing counties to conduct the administrative functions of the Consolidated and Person/Family directed waivers for individuals with intellectual disabilities. This agreement is for the period of July 1, 2017 through June 30, 2022 – Dept. 561.

IX. TOURISM/HISTORY

- A. Commissioner Pipe welcomed Gary Hoover, Director of the Bellefonte Intervalley Chamber of Commerce who came in uniform portraying Captain Gary Hoover of Battery C Pennsylvania Volunteers. Gary announced two upcoming events the Bellefonte Cruise on June 16th and 17th and Civil War Days Living History at Curtin Village on June 17th – 18th. At Curtin Village visitors will have the opportunity to see field artillery, mountain artillery, cavalry scouts, and infantry.

X. DISCUSSION ITEM(S)

- A. Commissioner Higgins announced that the Philipsburg Business Incubator has welcomed a new tenant, Sound Mind Health Care, operated by A.K. a psychiatric mental health nurse practitioner. This currently leaves one remaining opening at the Philipsburg Incubator.
- B. Margaret Gray provided an update on the evidence presentation system in the Annex Courtroom. Gene Laurie stated that during a recent thunderstorm the system was damaged. After 12 years of use replacement parts are becoming less readily available and compatibility with new technology is becoming a concern. With a limited number of vendors Kendra Miknis has reached out to other Counties who have recently installed newer systems to see what they use.

XI. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- A. State College Community Land Trust – GreenBuild Ceremony Invitation
- B. Commonwealth of PA – 3500 E College Ave/ \$500.00
- C. Commonwealth of PA – CLF 2017-04-26 \$111,826.70
- D. Penn State College of Agriculture – Government Industry Day Invitation
- E. Commonwealth of PA – SFPP 5th Payment \$2,542.33
- F. Commonwealth of PA – Emma Troutman \$657.43
- G. Commonwealth of PA – Kathleen Bowes \$345.40

XII. RECOGNITIONS

XIII. C-NET REQUESTS

XIV. REPORTS – ANNOUNCEMENTS

A. Commissioner Dershem reported there are 107,756 registered voters in Centre County. The featured precinct this week is Ferguson Township North East 2 with 1,096 registered voters. They had 180 ballots cast in the municipal primary election with a 16.42% voter turnout.

B. Announcements

XV. There were no executive sessions to report.

XVI. MEETING SCHEDULE

Tuesday, June 13, 2017

BOC – 10:00 AM – Room 146 WB

BOC – Transportation Update Meeting – 1:30-3:30PM – Planning Office

Department Head Meetings – 3:30-4:00 PM – Room 144WB

Wednesday, June 14 2017

MP – WDB/LEO Board Meeting – Union County

Thursday, June 15, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

BOC - Tax Assessment – 11:00 AM – Room 146WB

Department Head Meetings – 1:15 AM – 3:30 PM – Room 144WB

Friday, June 16, 2017

MP – SEDA-COG Natural Gas Cooperative – 10:00 AM – 12:00 PM – Room 116

BOC – Craig Altemose Retirement Social – Room 317WB

XVII. ELECTION ANNOUNCEMENTS

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdraw by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day to withdraw by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, JUNE 13, 2017
PAGE 8

- XVIII. Motion by Commissioner Higgins adjourn the meeting at 11:10 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator